



2020-2021

Training is the most important element of success. Currently, the VFW Auxiliary in New Hampshire is very much in need of training. From general to specific items, we all need help. Department President Francine has recognized the need for training and, therefore, there will be a number of different training sessions on various issues throughout the year. The first is the OTI. For the convenience of all our members, President Francine has asked that we sponsor these training sessions in three locations in the state. The following is the planned schedule:

North	Littleton Post Home	July 11
South Western	Jaffrey Post Home	July 18
South Eastern	Derry Post Home	July 25

You are cordially invited to select and attend one or more of these events. The training will cover a multitude of items including things new members, seasoned members, chairmen and officers need to know. In order to plan for the number of copies of materials and lunch to accommodate all attendees, we ask that you complete the Pre-Registration Form on the next page and email or U.S. Mail to the following:

Linda K. Meader	Email: onelinda@comcast.net
19 Canterbury Road	
Concord, NH 03301	Questions: 603/731-8212

Tentative schedule

8:00 – 8:15	Welcome.	Registration for those not pre-registered
8:15 – 9:30	General Session	

Breakout Session No. 1:

9:30 – 10:45	Session A - Duties & Responsibilities of Auxiliary President
	Session B - Duties & responsibilities of Auxiliary Treasurer
	Session C - Duties & Responsibilities of an Auxiliary Chairman

10:45 – 11:00 Break

Breakout Sessions No. 2:

11:00 – 12:15	Session A - Duties & Responsibilities of District President
	Session B - Duties & Responsibilities of Auxiliary Secretary
	Session C - Responsibilities of a Trustee & the correct way to conduct an Audit

Wrap-Up Session & Lunch:

12:15 – 1:15	Questions & Answers, General Observations & Discussion
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NOTE: We will be set up for appropriate social distancing and ask all participants to be prepared to bring a mask with you.

We look forward to seeing everyone.



REGISTRATION FORM

Training Venue Choice (please circle):
 Littleton **Jaffrey** **Derry**

 7/11/2020 **7/18/2020** **7/25/2020**

Auxiliary Name: _____ **Aux #** _____ **City/Town** _____

Attendees:

<u>Name (Please print)</u>	<u>How Long a Member</u>	<u>Office if any</u>	<u>Chairmanship if any</u>

Please email or U.S. Mail completed Registration Form to:

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 Questions: 603/731-8212